How to Withdraw PF (Form 19 & 10C) & Transfer PF (Form 13) Online



Online Claim is Simple & Fast, and Employer's involvement is not required if KYC is completed.

Important Points to be consider before initiating Online Withdrawal claims (Form 19 & 10C)

Employee's Provident Fund (EPF) is a retirement benefit scheme that's available to all salaried employees. It's a savings platform that helps employees to save a fraction of their salary every month that can be used in the event that you are rendered unable to work, or upon retirement, hence try to retain it till you attain your retirement age. Moreover, claiming it prematurely is not only violation of the PF Act, but will also attract penal action by the concern authorities.

- 1. Access your active UAN account using this link <u>https://unifiedportal-mem.epfindia.gov.in/memberinterface/</u>. Before you start with online PF withdrawal process, following points to be considered.
 - a) Your KYC should be completed, without this you cannot initiate the withdrawal process online. For KYC, Aadhaar, PAN and Bank account is compulsory.
 - b) Your personal and organisation information under UAN member portal should be complete, like DOB, Gender, Date of Joining, Last working date.
 - c) The bank details updated in KYC should be in use.

UAN Member portal – Login Page



2. Access your UAN Member portal.

- a) You can find all kind of online services that are available on the EPFO portal. From here you can track your queries related to claim status, transferring request, which is required in case your current employer has created another UAN number to track your PF account
- b) You can see various tabs present on the dark green ribbon above. Clicking on the 'view' tab will take you to visit your profile, service history, UAN card and your passbook address. This passbook address is a separate website link where you can view your PF account.



3. View or update pending KYC online

	EMPLOYEES' PROVID	DENT FUND ORG	ANISATION, INDIA					-A A A+ @ Log
🖀 Home	View - Manage -	Account -	Online Services -					
Add KYC	CONTACT	DETAILS	Click on KYC	to veiw KYC page				
Select	Doci MODIFY B	ASIC DETAILS	cument Number	Name as per Document		Other		
	Danis		COCOMENT NOMBER	INAME AS PER DOCUMENT		IFSC		
	PAN		DOCUMENT NUMBER	NAME AS PER DOCUMENT				
	AADHAAR		DOCUMENT NUMBER	NAME AS PER DOCUMENT				
	Passport		DOCUMENT NUMBER	NAME AS PER DOCUMENT		EXPIRY DT	If the KVC is	not addad way
	Driving License		DOCUMENT NUMBER	NAME AS PER DOCUMENT		EXPIRY DT	can add it from	n here . Once
	Election Card		DOCUMENT NUMBER	NAME AS PER DOCUMENT			this is approve	ed by Employer
	Ration Card		DOCUMENT NUMBER	NAME AS PER DOCUMENT			then KYC is c	ompleted
	National Population Register		DOCUMENT NUMBER	NAME AS PER DOCUMENT				
KYC Pending	for Approval			Save Cancel				-
UAN	Document T	ype	Name as per Document	Document No	Document Exp	piry T	o be Approved by Establishment	Delete
Digitally Appr	roved KYC	Check he and verif	ere the upated fied KYC's		×	Yo be	ur KYC added sh approved and ver	ould ified
UAN	Document Type	Nar	ne as per Document	Document No	Document Expiry	Approved by	Establishment	Online Verification Status
1	PAN Deserverses		0000341) N		MHBA DUKCHEX PRIVATE LIMITED		N/A Verified by ITD	
3	AADHAAR		6		MHBA QUIKCHEX PRIVATE LIMITED Ver		Verified by UIDAI	
▲ ** Only verifie	ad KVC such as AADHA	AR PAN which ar	digitally approved will be co	IN A Regel of 1 IN IN A Regel of 1 IN IN A REGISTRE	T			View 1 - 3 of 3
Only verifie	to kite such as AADHA	ong i Ain which di	agrany approved will be co	more of availing any services.				

4. Verifying your bank account added in KYC.

View - Manage - Account -	Online Services -								
	CLAIM (FORM-31, 19&10C)		Click on Claim - To start						
ONLINE CLAIM (FORM	TRANSFER REQUEST	the	the withdrawal process						
MEMBER DETAILS	TRACK CLAIM STATUS								
EMPLOYEE NAME			FATHER NAME						
DATE OF BIRTH			MOBILE						
KYC DETAILS									
AADHAAR No.			PAN No.		•				
BANK ACCOUNT No.	Las	t 4 Digit Verify i	IFS CODE	Enter last 4 dig	it of Bank account				
BRANCH NAME & ADDRESS	МВАІ		and then click to verify you Bank. Once this is done then at bottom '						
SERVICE DETAILS				Proceed for onl	ine claim' appears				
MEMBER ID	DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving				
Note:- Please verify your Bank / update bank details(KYC) with I	Note:- Please verify your Bank Account Number by entering last 4 digit other than already shown. If displayed bank account doesn't belongs to you or is closed, please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.								

Click "Yes" to proceed If your Bank & IFSC is Correct or,

Click "No" to Update your Bank & IFSC through KYC in case of Mismatch

w • Manage • Account •	Contractory on a			-		
ONLINE CLAIM (FORM						
MEMBER DETAILS	WARNING(s): -Certificate of Undertaking I hereby undertake that: I. I have verified the displayed Bank Account details of mine and I understand that the claimed amount will be credited to this Bank Account by EPFO. I agree to the terms and conditions.					
EMPLOYEE NAME						
DATE OF BIRTH						
KYC DETAILS						
AADHAAR No.						
BANK ACCOUNT No.	Mes No.					
BRANCH NAME & ADDRESS		MBAI		Once this is don	e then at bottom '	
SERVICE DETAILS				Proceed for onli	ine claim' appears	
MEMBER ID	DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving	
	·					
	and the second second	an last d dinit other	than already change	If displayed bank account	t doorn't belongs to you or is cir	stad please

Contact Us ? FAQs

5. Proceeding to online withdrawal

		MEMBER DETAILS									
	EMPLOYE	ES' PROVIDENT FUND ORGANISATION, I	NDIA-HILAL VELAVUDI				AN	-A A A+ 🗈 Logout			
	MINISTRY O	F LABOUR & EMPLOYMENT, GOVERNMENT OF IN)IA 20-007-1076		MOBILE	8850383514					
👫 Home	View 🗸	Manage - Account - Online Services -									
		RTC DETAILS									
		AADHAAR No.			PAN No.						
	BANK ACCOUNT No.		Verified i		IFS CODE						
		BRANCH NAME & ADDRESS									
		SERVICE DETAILS									
	MEMBER ID		DOJ EPF	DOJ EPS	DOE EPF	DOE EPS	Reason Of Leaving				
		Note:- Please verify your Bank Account Number by entering last 4 digit other than already shown. If displayed bank account doesn't belongs to you or is closed , please update bank details(KYC) with latest Bank Account Number through Unified Portal / Your Employer before proceeding with Online claim.									
				Proceed F	or Online Claim	\rightarrow	On Verification of bank, this button get visible				

Contact Us ? FAQs



6. Apply for online withdrawal claim process

Here you can select option 'Claim 19 & 10C' from the dropdown list and then follow the instruction and fill up required details and complete the form. On completion this form will be send to your employer for approval. Once this claim form gets approved and verified it goes to the PF officer's approval.

Finally to submit the withdrawal form you will need to feed in the authentication OTP, which is sent on your mobile number. This mobile should be the only which is linked to both your UAN as well as Aadhaar.

To get this process of verified and approved by PF officer it takes 5 to 10 working days and finally in your bank account the PF amount gets credit which is registered in your KYC.

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA	
Home View - Manage - Account - Online Services -	
Please choose claim form type: PF Withdrawal / PF Advance / Pension Withdrawa	al
मोबाइल नंबर/Mobile Number	
यूनिवर्सल खाता संख्या/Universal Account Number (UAN)	
बड़े अक्षरों में नाम/Name (In capital letters)	From Dropdown select the
*स्थायी खाता संख्या (पैन)/*Permanent Account Number (PAN)	reason Claim 19 & 10C
Date Of Joinng	
I want to apply for	Select Claim Option

After you fill the details, you have to sign the disclosure by clicking on the left hand box on the bottom of the box. Once you click on the box, "Get Aadhaar OTP" tab will be visible on the screen, which need to be clicked for generating an one time password to authenticate the online advance request. You have to enter the OTP in the box provided below and click on "Validate OTP and Submit Claim Form" to complete the online EPF Withdrawal application process.

7. Tracking Withdrawal claim status

Finally when the withdrawal claim is submitted online you need to know the status which can be tracked. First the applied claim goes to your employer for approval and once this is approved it goes to PF office. You can track the status here.

	ANICATION INDIA	UAN : 1007 7401 8756 /JOSHILAL	JAN : 1007 7401 8756 /JOSHILAL VELAYUDHAN		
MINISTRY OF LABOUR & EMPLOYMENT, GO	ERNMENT OF INDIA	-A 1	A A+ UP Logou		
🖶 Home View 🗸 Manage 🗸 Account 🗸	Online Services -				
Online Services / Track Claim Status	CLAIM (FORM-31,19&10C)				
	TRANSFER REQUEST				
■ Online Claim Status	TRACK CLAIM STATUS		•		
Claim Record Not Found					
			•		
No Claim Details Found					
■ Stop Auto Initiated Claim Cases			•		
No Auto Initiated Claims Found.					
		📞 Contact Us	? FAQs		
	©2015. Powered by EPFO Tue, 19 Dec, 2017 (PV 1.2.10)				